



**MONT ROSE®  
COLLEGE**

## **Academic/ Quality Assurance Board Meeting**

**Date of meeting: 25<sup>th</sup> June 2025**

**Duration of meeting: 15:00 pm – 16:00 pm**

**Location: MRH Board Room**

### **Agenda:**

No	Items
01	Matters Arising
02	April 2025 Admission Report
03	HND Digital Technologies
04	Women Empowerment Hub
05	OfS Capital Grant Funding
06	Book Proposal
07	Approval of Level 2/3
08	
09	
10	

### **Attendance:**

<b>Names</b>	<b>Job Title</b>
Sayed Zain	Principal (Chairperson)
Renata Kairiene	Vice Principal
Desh Sharma	Programme Manager – Marketing
Pratika Teyssedou	Programme Manager – Hospitality Manager
Fabrice Teyssedou	Academic Quality Assurance Manager
Bilal Sheikh	CEO
Ayesha Rehman	HR Officer (Secretary)
Dr Jahanzaib Irfan	Programme Manager – H&SC
Adelina Vasile ( Student)	HND HM
Farhan Ahmed (Student)	FD BM

### **1. Matters Arising:**



The Principal reported that the research conference on the Topic of" Future-Proofing Leadership for a Resilient, Sustainable World" on 18<sup>th</sup> June, in collaboration with

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### 3. HND Digital Technologies:

The Principal reported that a teaching staff member will be hired soon for the course mentioned above, and we will be running the first session starting in September 2025. In the first year, we cannot hire more than 20 students; it's the cap Pearson gave us.

### 4. OfS Capital Grant Funding:

The board approved the capital bidding to be submitted to OfS in July. The project managers and project progress reporting and monitoring responsibilities assigned were also approved. The project approval included the review of investment needs, risks and their management and review of delivery stages to ensure that it could be completed by March 2026.

Action: The Vice-Principal will provide an update on the submitted bid for the Capital Grant at the next meeting.

### 5. Book Proposal:

The Principal reported that a book proposal has been developed for the 2025 Research Conference and forwarded to Prof David Baker and Dr Lucy Ellis, who have many books to their credit and have edited for Elsevier. They will forward the proposal to Elsevier for approval once they are satisfied with it. It was Prof David Baker's idea to write a book on the topic of the last research conference.

Action: Update by the Principal on the book proposal in the next meeting.

### 6. Approval of Level 2/3

The Principal also reported that she is checking various awarding bodies to approve level 2/3 qualifications. She explained that she is in contact with DWP and Maximus to provide students who we can teach these qualifications for free, and later on, if they are interested, we can put them in our HNDs. This way, we will also try to reduce our dependency on recruiting agents.

Action: Principal to provide an update on the approval of level 2/3 qualifications in the next meeting

The next meeting will be on 10<sup>th</sup> March 2025.

<b>Action Point:</b>
The Principal will update us on the book proposal at the next meeting.
The Principal will provide an update on the approval of C23 curriculum in the next meeting.
Update by the Principal on the book proposal in the next meeting
Principal to provide an update on the approval of level 2/3 qualifications in the next meeting
The Vice-Principal will provide an update on the submitted bid for the Capital Grant at the next meeting.